Application for Core Preceptorship

Contemporary Civilization, 2014-15

Eligibility: Graduate School of Arts and Sciences students in the humanities and social sciences who have, or expect to have, the M.Phil. by May 2014 are eligible to apply for Core Preceptorships in Contemporary Civilization. Only students who have not reached their 7th year of GSAS registration are eligible to apply. Students who begin their Core Preceptorships in the 7th year of GSAS registration are appointed for 1 year. Students who begin teaching before their 7th year of registration are eligible for re-appointment to a second year after successful completion of the first.

Application consists of submission by the applicant of:
1) a cover letter (which should briefly indicate the extent and nature of previous teaching experience and demonstrate familiarity with the pedagogical goals of the Core Curriculum).
2) a curriculum vitae; and
3) student evaluations and statistical summaries for courses previously taught, if available.

Please submit application materials electronically to Jamie Chandler at jc3915@columbia.edu.

Alternatively, you may submit three unstapled copies of the application materials to:

Contemporary Civilization Preceptor Selection Committee
1130 Amsterdam Avenue
202 Hamilton Hall, MC 2811
Columbia University
New York, NY 10027

The deadline for receipt of applications is Friday, November 8th, 2013.

Please make sure your cover letter contains the following information:
1) year of registration in GSAS in 2014-2015;
2) date your M.Phil. was received or is expected;
3) the title of your dissertation and the name(s) of your dissertation sponsor(s);
4) a phone number and email address where you may be reached during the winter break;
5) the names of two referees.

In early December, applicants whose applications have advanced to the interview stage will be asked to contact their faculty referees to ask for letters recommendations. Recommendations should be received in the Core Office by January 3rd, 2014. Applicants from previous years may re-apply by submitting new application materials.

Interview: The interviewing committee is especially interested in candidates with the following qualifications:
1) previous and effective teaching experience; 2) knowledge of the purposes and traditions of the course and thoughtful, energetic commitment to its teaching; and 3) familiarity with Columbia’s Core Curriculum as a whole.
Appointment: GSAS students appointed as preceptors will receive the standard GSAS fellowship plus $1,000 per year of teaching. The current GSAS fellowship is a combination of stipend and salary equal to $24,335 plus tuition, health fees, and university facilities fees. Preceptors will also receive $3,000 in summer support after each completed year of teaching in the Core.

Timetable:
November 8: Deadline for submission of preceptor applications to 202 Hamilton Hall.
January 3: Deadline for letters of recommendation
January 3-7: Calls to applicants selected for interview
January 13-17 (tentative): Interviews **If you will be away from campus on these dates, contact the Core Office and we will do our best to schedule a Skype interview**
February - March: Departments and applicants will be informed of recruitment results.
May 2: Orientation (tentative)