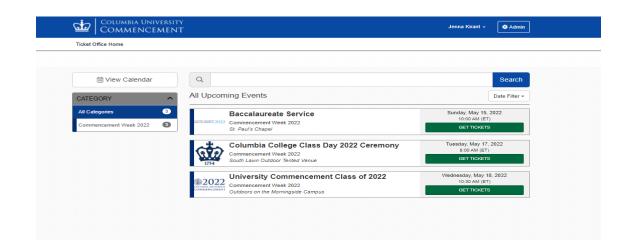
COLUMBIA UNIVERSITY COMMENCEMENT 2022

1. REGISTERING FOR COLUMBIA UNIVERSITY COMMENCEMENT EVENTS

- a. Visit <u>https://columbiagrad.universitytickets.com/</u> and log in using your username and temporary password.
 - i. Username
 - 1. Graduating Students Class of 2022: Student Email Address
 - 2. Returning alum from the Classes of 20' & 21': Please confirm with your school contacts. The list of school contacts is <u>here</u>.
 - ii. Temporary Password: Lions2022

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		Welcome	🚨 Log In / Register
	Welcome Graduates! Please click the "login/register" bu	Log In k4613@columbia edu Password Log In Forgot Password?	

b. After you are logged in, you will be asked to reset your password and then will be directed to the "Ticket Office Home". There you will see all the events that you are eligible to attend. For most, this will be 2 events (Class Day & University Commencement). If you are eligible for the Baccalaureate Ceremony, you will see 3 events. The events are listed in chronological order.



c. Click "Get Tickets" for the desired event and you will be directed to the event's page. Here you'll find all the key event information, and the ticket registration section in a green box called "Ticket Options"

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Wednesday, May 18, 2022 at 10:30 AM (ET) to Wednesday, May 18, 2022 at 12:30 PM (ET) Columbia University is committed to protecting the health and safety of its community. To attend any Commencement activity or event, all graduates, visiting alumni and guests over the age of five must meet the University requirement of full vaccination status and provide full proof of COVID-19 used to be accelerated for medical, religious, or other reasons will be required to provide proof of a negative COVID-19 test (an at-home antigen test on the day of each event or PCR test within 48 hours of the first attended event). Additionally, unvaccinated guests over the age of two must were a face mask during all events. Note that this event is dependent on the status of the University's COVID-19 Monitoring Plan. Given vaccine requirements and health attestations made during registration, each ticket is unique to the assigned individual and cannot be used by another guest. Graduate tickets are required to participate in the 2022 University Commencement corring. Please be prepared with guest information prior to requesting tickets. Guest first name, last name, and email address will be required no tratestation purposes. Share Via Share Via Event Location Curribia University New York, NY 10027 Event Location				Ticket Types	Price	Quantity
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- d. Select the desired quantity of tickets for each ticket type and click "Select Seats" to proceed.
- e. You will be directed to the checkout page.
 - i. To get tickets for another event, click "+Add More to Cart" and you will be directed to the "Ticket Office Home," where you can repeat steps C & D.
 - ii. OR begin entering the required check-out information on this page. You will need to attest to the Columbia University COVID 19 guidelines and provide an electronic signature for the order. You'll also need to provide the First Name, Last name, email, and relationship for EACH guest ticket you are registering.

Ticket	Office Home					3 items (🛄 1
☆ <u>Ho</u>	<u>me</u> > Checkout					
CI	HECKOUT +	Add More to Cart				
Cart	Empty Cart				Customer Information	Change Info
🛷 Uni	versity Commencer	nent Class of 2022	5/18/22	10:30 AM ET	Jenna Kirant	
	Ticket Option	Ticket Type	Seat Location	Price	jk4613@columbia.edu	
Î	Class of 2022 Graduate Ticket	Graduate x 1	General Admission	\$0.00	Receive email updates for upcoming events	?
A Uni	versity Commencer	ant Class of 2022	5/19/00	10:30 AM ET	Yes No	
V 011	Ticket Option	Ticket Type	Seat Location	Price		저는 가장은 가장
1	Guest Ticket	Guest Ticket x 2	General Admission	\$0.00	Waivers	
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	et (No Charge)			\$0.00	deprive you of the ability to sue certain parties.	By agreeing
Coup	oon Code - Optional				electronically, you acknowledge that you have understood all text presented to you as part of	
۰				Apply	process. ✓ I agree to the attestation that my guest(s) an	al Loodly associate with
					proof of COVID-19 vaccination or proof of a ne test, an at-home antigen test on the day of eac within 48 hours of the first attended event. Any be vaccinated for medical, religious, or other re face mask during all events.	ch event or PCR test one who is unable to
					By entering my name below, I assert that I have to all of the waivers and agreements I have sele	
					Electronic Signature	
					Jenna Kirant	
					[First Name] [Last Name]	
					Our University Commencement Class of 2022	
					Provide all required information to checkout.	
					Class of 2022 Graduate Ticket	
					* Please select your school below	
					Select one	\sim
					Guest Ticket	
					Guest First Name	

- f. Once you have finished adding all the tickets to your cart and entering all the required information, you can hit "Checkout" at the bottom of the page to complete your registration.
- g. You'll be directed to the Order Confirmation page. Here you'll find your Order # and Order details where you can share and download your and your guest's tickets. You will also receive all this information via email confirmation. PLEASE NOTE: <u>GUESTS WILL NOT RECEIVE AN</u>
 <u>EMAIL</u> CONFIRMATION WITH THEIR TICKETS, YOU ARE RESPONSIBLE FOR SHARING THE TICKETS WITH YOUR GUESTS. Access your tickets at any time in "Your Orders" under your name at the top of the site.

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h. Please note, these screenshots were taken on Friday, April 8, 2022. These events are dependent on the status of the <u>University's COVID-19 Monitoring Plan</u>.