

COLUMBIA COLLEGE TRAVEL AWARD FOR PRESENTERS

To be eligible for this funding, you must have confirmed acceptance from a conference to present your work. Please note, only Columbia College students are eligible for this award.

Section 1 – Student Information

NAME: _____ DATE: _____

CU EMAIL: _____ UNI: _____

Section 2 – Project or Thesis Information

PROJECT TITLE: _____

FACULTY ADVISOR: _____

DEPARTMENT /
INSTITUTION: _____

PROJECT SUMMARY: Provide a brief overview; do not attach additional pages, 250 words max:

CONFERENCE NAME: _____

LOCATION: _____ CONFERENCE DATES: _____

PROPOSED BUDGET: List expected expenses and description of its purpose.

Expense & purpose	Amount
<i>e.g. Round trip bus fare to Boston to visit archive</i>	<i>\$120.00</i>
Total Amount Requested:	

You must retain and submit original receipts in order to be considered for reimbursement. Completed forms can be dropped off in 202 Hamilton Hall with Jessica Cubas or emailed to Undergraduate Research & Fellowships at ugrad-urf@columbia.edu

Section 3 – To be completed by the Office of Academic Affairs:

Date Received: _____ Approved Amount: _____

Approve By: _____

Approver's Signature: _____ Date: _____